

RE: UW Health (UWH) Clinical Laboratory Phlebotomy Training – Effective August 1, 2024

Effective August 1, 2024, UW Health Clinical Laboratories will be making changes to the on-site phlebotomy training option. UW Health will now offer two options, refresher = one day, 8 hours or full training = 20 hours of training offered M-F with 4 hours of training per day. Please see below for additional information.

If you are interested in setting up either a refresher or full training session, please contact the UW Health Clinical Labs Phlebotomy Supervisor, Nina Gleichauf via e-mail NGleichauf@uwhealth.org

Please include the following information in your request

- Include your preferred training -
 - Full Training - 20hrs training 4hrs/day training M-F (7-11 or 8-12)
 - Refresher - 8hrs one day refresher / competency
 - Please note that this refresher is designed to review best practices and provide venipuncture competency (it is not a training course) and is only for those with previous phlebotomy experience where phlebotomy has been routinely performed within the last year.
- Staff member (trainee) name and e-mail address
- Requesting facility name, address and primary contact
 - Training requests must be received by the facility approver. Staff members to be trained (trainee) can not request or schedule the training.
- Please submit training requests at least 2 months prior to the desired date

After the training session has been scheduled, the trainee must complete pre-requisites through MedTraining. This includes 6, online courses and a 90% or greater is required to pass/completed the pre-requisite training. Additional information will be sent to the trainee via e-mail after the training is scheduled.

After training is complete, UWH will invoice for the service via the monthly invoice. The cost of training is \$910 for the full training and \$510 for the refresher. The charge will appear under a “patient” with the requesting facility name. The training charge will appear on the invoice, using HBX0064 with a charge description of “training”. For this specific service, there will not be an additional discount/credit listed under the “Credits” column.

Below is an example of how the training fee will appear on the monthly invoice.

	Credits
HBX0064-STAFF PHLEBOTOMY TRAINING	\$0.00

If you have any questions about the above change or if you need pricing for additional testing, please contact me at mlothe@uwhealth.org The UWH Clinical Laboratory appreciates your business, and we look forward to continuing to provide your organization with a high quality, professional laboratory testing service.

Thank you,

Mandy Lothe

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